



HIGH COURT OF AUSTRALIA

How to file an amended initiating document.

If you wish to file an amended application for special leave, amended application for constitutional or other writs, or any other initiating document, you will need to lodge it through the DLS Portal on the existing High Court file.

Open the case in the DLS Portal and click on the file a document button:

Home | Case C9/2020
< Winky Pop Pty Ltd & Anor v. Mobil Refining Australia Pty Ltd &

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Lodged

Grant Access

Court File

File a document

DOCUMENT

Form 23 - Application for leave or special leave to appeal

Sealed order of the Court below

Upload the document you wish to file and then select “initiating document” from the document type list:

Drag & drop your PDF file for supporting documents or browse

File	Document type	Extra info	Confidential	Amended	Action
SLA.pdf	Initiating Document	Add Extra info about the Document\Volur	<input type="checkbox"/>	<input type="checkbox"/>	Remove

Then you can tick the amended box , once you do that a pop up will open with the list of initiating documents (it should only have one thing on it). Select the document.

DOCUMENTS ×

Title	Filed By	Party Role	Select
Form 23 - Application for leave or special leave to appeal	Katie		Select

Close

You can then submit the amended document to lodge it for approval by the Registry.